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S-E-C-R-E-T

NEIDENTIAL DATE 22 June 1964

MEMORANDUM FOR:

Chief, Finance Division

25X1A2q

SUBJECT

: Report of Audit

Period Ending 31 September 1962

REPHRENCE

: Memorandum for Chief, Finance Division from Acting Chief, Audit Staff dated 5 March 1963.

- 1. A review of the attached Audit Report has been made by this office. The following items which have been checked indicate the current status of our review, and steps taken to assure that the recommendations as they pertain to Comptroller's responsibilities have been complied with by the action office or station:
  - a. No direct action required by Finance Division. Will place in follow-up file pending receipt of reply from action office or station.

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- C. Recommend dispatch for attention of Station Finance Officer indicating Comptroller's concern over contents of sudit report with request that a report be submitted explaining causes in deficiencies described therein. (Dispatch attached).
- 2. At time of receipt of reply to the sudit report from the action office or station, per paragraph of 1 (2) above, this branch will review its contents to assure that all questions raised by the sudit report have been satisfactorily answered from the Comptroller's viewpoint.
- 3. Other specific follow-up or action has been or will be taken as indicated below: Action as required in reference memorandum was completed on 9 April 1963. The amounts received by the employees for education allowance advances have been recorded in the Memorandum Account with the Division being notified that follow-up will be required.

## CONFIDENTIAL